



# Nautilus Bay Coastal Reserve

HOME OWNERS ASSOCIATION • HUISEIENAARSVENERENIGING

Tel: +27 (0) 44 691 3054

Fax: +27 (0) 44 691 1520

E-mail: status1@status-mark.co.za

Website: www.nautilusbayhoa.co.za

Managing Agents: Statusmark

Contact Person: Renzke Moore

Nautilus Bay Home Owners Association

Portion 1 of Farm Klipfontein, No 344

District of Mossel Bay

PO Box 567, Mossel Bay, 6500

## MINUTES OF A SPECIAL GENERAL MEETING OF THE NAUTILUS BAY HOME OWNERS ASSOCIATION, HELD ON FRIDAY 7 JUNE 2019 AT 13H00 IN THE STARLIGHT ROOM, DIAZ HOTEL

|          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                |             |
|----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|-------------|
| <b>1</b> | <b>Opening &amp; Welcome</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                |             |
|          | <p>The Chairman, Christo Steenkamp, opened the meeting and welcomed everyone present. The Chairman gave a short introduction of Exco</p> <p>Christo Steenkamp – Chairman<br/> Frans van der Pol – deals with the estate and personnel<br/> Rene Hodges – deals with Conservation and communication<br/> Denese Hattingh – deals with finances<br/> Marius Van Heerden – Deals with Architectural matters</p> <p>The Chairman gave recognition to members who served on the Committee in the past as well as the impact that Mr Bart Impens and Mr Willem Le Roux had with finalising the agreement between Vuru Vuru and Nautilus Bay. A word of thanks to Mr Jaco Lotter for sorting out the zoning problems that Nautilus Bay had and to Mr Johan van Deventer for the removal of exotic plants project.</p> <p>The Chairman would like to see that Nautilus Bay is building a culture where all members are participating.</p> |                                |             |
|          | <p><b><u>Feedback from Exco on the estate and view for the future</u></b></p> <p>The Chairman gave the following feedback with regard to certain changes that were done by Exco:</p> <ol style="list-style-type: none"> <li>1. All Exco member's private email addresses has been changed to nautilusbayhoa.co.za</li> <li>2. Portfolios were allocated to Exco members</li> <li>3. The Estate Manager and workers job description were updated with law requirements</li> <li>4. Zoning of the two title deeds are currently being confirmed with the municipality</li> <li>5. Continuity of Exco has been addressed</li> <li>6. Financial reports will be circulated to all owners on a quarterly basis</li> </ol>                                                                                                                                                                                                              |                                | <b>EXCO</b> |
| <b>2</b> | <b>Present</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Mr C Steenkamp(Chairman)       | <b>CS</b>   |
|          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Mr F Van Der Pol (Exco member) | <b>FvdP</b> |
|          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Mrs R Hodges (Exco member)     | <b>RH</b>   |
|          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Mr M Van Heerden (Exco member) | <b>MvH</b>  |
|          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                |             |
|          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Owners per attendance register |             |
|          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                |             |
|          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Mrs R Moore (Status Mark)      | <b>SM</b>   |

|                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |    |
|------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|
|                  | Mrs T Brown (Status Mark)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | SM |
|                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |    |
| <b>Apologies</b> | Mrs D Hattingh (Exco member)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | DH |
|                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |    |
|                  | <b>Proxies:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |    |
|                  | <p><b><u>Proxies to Chairman (32):</u></b><br/>NBAY31 – D Van Der Beke</p> <p><b><u>Proxies to R Hodges (40)</u></b><br/>NBAY 7 – M Coetzee &amp; C Esbach<br/>NBAY41 – JM Landman<br/>NBAY 43 – C Sievers<br/>NBAY 55 – Christo Van Heerden Fam Trust<br/>NBAY73 – JA Van Der Merwe<br/>NBAY78 – E Aucamp</p> <p><b><u>Proxies to N Albertyn (64)</u></b><br/>NBAY10 – N &amp; F Sefara<br/>NBAY11 – JM &amp; AR De Pinho<br/>NBAY12 – J &amp; A Gericke<br/>NBAY18 – S &amp; F Bailey<br/>NBAY27 – G Shear<br/>NBAY29 – V Govender<br/>NBAY39 – JH Hanekom<br/>NBAY42 – O Gottling<br/>NBAY52 – Stripe Inv Pty Ltd<br/>NBAY53 – E Raubenheimer<br/>NBAY56 – A De Meyer<br/>NBAY59 – S &amp; F Bailey<br/>NBAY65 – JA &amp; AD Greyling<br/>NBAY66 – KH Kurtis<br/>NBAY68 – Leo Dale Trust<br/>NBAY80 – B Raubenheimer</p> <p><b><u>Proxies to W Le Roux (63)</u></b><br/>NBAY34 – L Schmitt</p> <p><b><u>Proxies to P Van Huyssteen (15,26,28)</u></b><br/>NBAY16 - Vuru Vuru West Pty Ltd<br/>NBAY17 – B Impens<br/>NBAY19 – Vuru Vuru West Pty Ltd<br/>NBAY21 – D Impens<br/>NBAY23 – Vuru Vuru West Pty Ltd<br/>NBAY24 – Vuru Vuru West Pty Ltd<br/>NBAY36 – Marais Family Trust<br/>NBAY50 – Vuru Vuru West Pty Ltd<br/>NBAY62 – Vuru Vuru West Pty Ltd<br/>NBAY83 – Vuru Vuru West Pty Ltd<br/>NBAY84 – Vuru Vuru West Pty Ltd</p> <p><b><u>Proxies to M Van Heerden (45)</u></b><br/>NBAY69 – Marco du Plooy Fam Trust<br/>NBAY70 – S Eloff<br/>NBAY71 – Breytenbach Verhuringstrust</p> <p><b><u>Proxies to Mr H Johnston (58)</u></b><br/>NBAY81 – P Ambler-Smith</p> |    |
|                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |    |

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                             |                   |
|----------|------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|
|          | <b>2.1</b> | <b>Confirmation of quorum:</b>                                                                                                                                                                                                                                                                                                                                                                                                              |                   |
|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                             |                   |
|          |            | Legal quorum – 20% of 78 erven = 15.6<br>Owners present – 23<br>Proxies received – 39<br>A legal quorum is present                                                                                                                                                                                                                                                                                                                          |                   |
|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                             |                   |
| <b>3</b> |            | <b>Financial statements 2019</b>                                                                                                                                                                                                                                                                                                                                                                                                            |                   |
|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                             |                   |
|          | <b>3.1</b> | <b>Approval of statements 2019</b>                                                                                                                                                                                                                                                                                                                                                                                                          |                   |
|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                             |                   |
|          |            | Mr Russel Haycock were thanked for his questions received on the financials to which the Chairman gave feedback on each point. The statements as proposed were approved.<br>Proposed: J Lotter (44)<br>Seconded: B Turner (30)                                                                                                                                                                                                              |                   |
|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                             |                   |
|          |            | <b>Conceptualisation of the common property of Nautilus Bay Coastal Reserve HOA</b>                                                                                                                                                                                                                                                                                                                                                         |                   |
|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                             |                   |
|          |            | It was agreed by the meeting that the word “dwelling” must be removed from the plan. Mr J Lotter and Mr W Le Roux will revise the document to ensure that it is legally correct. The amended document will then be circulated to all owners.                                                                                                                                                                                                | <b>JL/WLR</b>     |
|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                             |                   |
|          | <b>3.2</b> | <b>Appointment of auditors financial year 2020</b>                                                                                                                                                                                                                                                                                                                                                                                          |                   |
|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                             |                   |
|          |            | A quotation from Moore Stephens were obtained for an amount of R9602.50. It was requested that an alternative quotation must be obtained. Mrs C Van Rensburg will forward the contact details of an alternative auditor to Status Mark. It was agreed that Status Mark must investigate to determine if the quotation from Moore Stephens is market related and if this is the case, Nautilus Bay will remain with Moore Stephens auditors. | <b>CVR<br/>SM</b> |
|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                             |                   |
| <b>4</b> |            | <b>Approval of revised budget</b>                                                                                                                                                                                                                                                                                                                                                                                                           |                   |
|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                             |                   |
|          | <b>4.1</b> | <b>Revised budget</b>                                                                                                                                                                                                                                                                                                                                                                                                                       |                   |
|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                             |                   |
|          |            | The meeting decided unanimously that the budget as approved at the AGM in December 2018, will stand, except for the changes approved as per: Point 4.4;4.7;4.10;4.11                                                                                                                                                                                                                                                                        |                   |
|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                             |                   |
|          | <b>4.2</b> | <b>Financial statements analysis from 2009 to 2020</b>                                                                                                                                                                                                                                                                                                                                                                                      |                   |
|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                             |                   |
|          |            | The meeting take note of the information given.                                                                                                                                                                                                                                                                                                                                                                                             |                   |
|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                             |                   |
|          | <b>4.3</b> | <b>Historical information regarding the sale of properties and building of houses</b>                                                                                                                                                                                                                                                                                                                                                       |                   |
|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                             |                   |
|          |            | The meeting take note of the information given.                                                                                                                                                                                                                                                                                                                                                                                             |                   |
|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                             |                   |
|          | <b>4.4</b> | <b>Approval of once off levy of R2940 for replacement of vehicle</b>                                                                                                                                                                                                                                                                                                                                                                        |                   |
|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                             |                   |
|          |            | A quotation for a new Mahindra bakkie was obtained with a cost of R229 000. The reason for the once off levy is to finance the vehicle and pay cash for it. Status Mark confirms that there are                                                                                                                                                                                                                                             |                   |

|  |             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                          |
|--|-------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|
|  |             | <p>an existing capital fund with an amount of R49 000. The meeting decided unanimously that the depreciation must be included in the budget and that it must be allocated to a separate fund.</p> <p><b><u>Voting to have the vehicle replaced:</u></b><br/> 59 – vote in favour<br/> 3 – vote against<br/> Majority voted in favour to have the vehicle replaced.</p> <p><b><u>Decision:</u></b></p> <ol style="list-style-type: none"> <li>1. That the once off levy of R2940 be reduced to R2166.</li> <li>2. That the meeting give Mr Noël Albertyn and Mr Frans van der Pol a mandate to determine the use of the vehicle as well as the type of vehicle to purchase.</li> <li>3. That the vehicle must be a new vehicle with a maintenance plan.</li> <li>4. That the cost of the vehicle must be amended in the budget.</li> </ol> | <p><b>EXCO</b><br/><b>NA/FvdP</b></p> <p><b>EXCO</b></p> |
|  | <b>4.5</b>  | <b>Approval of re-instating of the build within 4 years from date of purchase of the property back dated from 1/1/2019</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                          |
|  |             | <p><b><u>Voting:</u></b><br/> The meeting voted unanimously to remove this item from the agenda.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                          |
|  | <b>4.6</b>  | <b>Discount for the advance payment of levies changes from 10% to 2.5% from 1/6/2019</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                          |
|  |             | <p><b><u>Voting:</u></b><br/> Majority voted that no discount must be given for early payment. Interest must be charged after</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>SM</b>                                                |
|  | <b>4.7</b>  | <b>Interest on arrear levies will be charged at 1.5% per month from 1/6/2019</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                          |
|  |             | <p><b><u>Voting:</u></b><br/> The interest rate of 1.5% per month were unanimously approved. Interest must be charged after 30 days.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <b>SM</b>                                                |
|  | <b>4.8</b>  | <b>Approval of a penalty levy of R6.74 per square meter floor area where a house exceeds the fixed square floor area of 250 square meters floor area.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                          |
|  |             | <p><b><u>Voting:</u></b><br/> 1 – vote in favour<br/> 61 – vote against<br/> Majority voted not in favour thus the penalty levy will not be implemented.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <b>EXCO</b>                                              |
|  | <b>4.9</b>  | <b>Approval of the normal levy of 11.15% to R1850 from 1/6/2019</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                          |
|  |             | <p><b><u>Voting:</u></b><br/> The meeting voted unanimously for the monthly levy to remain unchanged at R1685 as was approved at the AGM held in December 2018.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                          |
|  | <b>4.10</b> | <b>The Ombudsman levy will be adjusted according to the legislation of the Ombudsman</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                          |

|          |                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                   |
|----------|----------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|
|          |                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                   |
|          |                | The Ombudsman levy is a legal requirement that is paid to the Ombudsman on a quarterly basis. Any dispute can be referred to the Ombudsman at a cost of R150 for which an arbitrator is appointed to deal with the dispute. The formula used to calculate the Ombudsman levy per stand as follow:<br>Monthly levy – R500 (discount) x 2%                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <b>SM</b>         |
|          |                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                   |
|          | <b>4.11</b>    | <b>Approval of implementing a construction road levy of R15 000 as soon as the construction of a house is started from 1/6/2019</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                   |
|          |                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                   |
|          |                | <b><u>Voting:</u></b><br>20 – vote against<br>42 – vote in favour<br>Majority vote in favour for the additional road levy to be implemented from 1/6/2019                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | <b>EXCO</b>       |
|          |                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                   |
| <b>5</b> | <b>General</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                   |
|          |                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                   |
|          | <b>5.1</b>     | <b>Discussion of Nautilus Bay identity and logo development</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                   |
|          |                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                   |
|          |                | <p>The meeting accepts the graphics in principle and it may be applied on letterheads. However, the wording must be changed from “Nautilus Bay Residential Coastal Reserve” to “Nautilus Bay Coastal Reserve”. The cost of rebranding the entrance etc. must be included in the budget to be approved at the AGM in December 2019 for the financial period ending 28 February 2021.</p> <p>A proposal was made to develop and maintain the dam that can be serve as a water hole for the animals. The cost for this project amounts to R30 000.</p> <p><b><u>Voting on development of the dam:</u></b><br/>16 – vote in favour<br/>46 – vote against<br/>The majority voted that the expenditure should not be incurred in the current financial year. The development of the dam in future was not disapproved.<br/>Exco will approach the traffic department to confirm the legal requirements to have Nautilus Bay added to the information board on the N2.</p> | <b>EXCO</b>       |
|          |                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                   |
|          | <b>5.2</b>     | <b>Proposed election procedures for the annual Management Committee Members</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                   |
|          |                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                   |
|          |                | Mr J Lotter will draft a proposal for the next AGM to be held in December 2019 that will entail the continuity of the Management Committee Members to be voted on. This means that the Constitution must be amended, therefore no decision can be taken at this meeting.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <b>JL<br/>AGM</b> |
|          |                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                   |
|          | <b>5.3</b>     | <b>Approval to investigate income generating projects and to prioritise those that are approved</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                   |
|          |                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                   |
|          |                | Mr J Lotter reported that there is more and more pressure from council. A legal opinion was already obtained from Nicholas Smith attorney regarding public access. Mrs E Le Roux propose that Nautilus Bay must be formally registered as a private                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                   |

|          |                                                                                                                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                 |
|----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------|
|          |                                                                                                                                                                                                               | reserve.<br><u><b>Voting:</b></u><br>The meeting votes unanimously to the following; <ol style="list-style-type: none"> <li>1. That income generated projects will be identified by Executive Committee and can be implemented taking into consideration the safety, privacy etc of the Homeowners.</li> <li>2. That Mrs E Le Roux agreed to take ownership of the project to get Nautilus Bay Coastal Reserve registered as a private Coastal Reserve and she will initiate a workshop with the relevant parties and report back during the Annual General Meeting in December 2019. Mrs Le Roux will drive this project at no cost to Nautilus Bay Coastal Reserve HOA.</li> </ol> | <b>EXCO</b><br><br><b>ELR</b><br><br><b>ELR</b> |
|          |                                                                                                                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                 |
| <b>6</b> | <b>Closing</b>                                                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                 |
|          |                                                                                                                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                 |
|          | The meeting closed at 17h35                                                                                                                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                 |
|          | <div style="display: flex; justify-content: space-between;"> <div>_____</div> <div>_____</div> </div> <div style="display: flex; justify-content: space-between;"> <div>CHAIRMAN</div> <div>DATE</div> </div> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                 |

Date of notification to Exco: 12/6/2019

Date circulated to owners: 8/7/2019